

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
August 17, 2009**

CALL TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Shoreview City Council was called to order by Mayor Martin on August 17, 2009, at 7:03 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance to the flag.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Huffman, Quigley and Withhart.

Councilmember Wickstrom arrived at 7:05 p.m.

APPROVAL OF AGENDA

Mayor Martin noted that item No. 13 on the agenda is removed, as the weed abatement situation has been addressed.

Mayor Martin added an item to the *Special Order of Business* portion of the meeting regarding a petition she received.

MOTION: by Councilmember Quigley, seconded by Councilmember Huffman to approve the August 17, 2009 agenda as revised.

ROLL CALL: Ayes - 4 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

Mr. Dan Conway, Turtleman Triathlon, reported an eventful day for the 26th Turtleman Triathlon. The swim had to be cancelled due to thunder and lightening. Most people made it through the biking segment, but the run was cancelled due to weather. There has been a lot of good feedback, and there were 22 states represented. He expressed appreciation to the City and Ramsey County Parks and Recreation for all the help to set up the event. It is anticipated that the amount raised will be close to the same as last year.

Ms. Linda Rademacher, 3504 Richmond Avenue, stated that she has been a Shoreview resident for 13 years. She would like the Council to consider establishing set hours for Halloween trick or treating. In her hometown in Illinois, set Halloween hours were the standard. The primary reason is for the safety. Since her move to Shoreview, Halloween nights have become progressively worse with vandalism. Even when lights are turned out, people come and pound on the door until as late as 11:00 p.m. She would suggest trick or treating activities be restricted to the hours of 4:00 p.m. to 8:00 p.m., to be set annually each year for October 31st. If it is determined that this would be too much regulation, she would suggest articles in the newspaper to remind people to not go to doors when the lights are out and to have small children accompanied by adults. With the level of vandalism on the south side of Shoreview, she does not believe it would be out of bounds to regulate Halloween hours. She believes Vadnais Heights and Arden Hills may also come on board and she would be willing to write to those two city councils.

Councilmember Wickstrom noted that there is a curfew of 10:00 p.m. for young people under age 16. After 10:00 p.m., the Sheriff can be called if there is a problem.

Ms. Rademacher stated that she is uncomfortable with the uncertainty and does not want to police activities between 8:00 p.m. to 10:00 p.m.

It was the consensus of the Council to refer the matter to the Public Safety Committee for review and a recommendation to the Council.

COUNCIL COMMENTS

Mayor Martin:

The Farmers' Market continues to be successful beyond expectations. Parking has become a problem at the opening of the market because of Community Center activities. She urged those who are able to delay coming to the market.

The Community Center pool will be closed for annual maintenance and cleaning work from September 8th through September 25th. During that time, the Fitness Center will still be open, as well as other parts of the Community Center.

Councilmember Huffman:

Northwest Youth and Family Services (NYFS) will host an event on October 15, 2009, with world-renowned psychiatrist, Dr. Aman, from California, who will present a program on the analysis of the brain. His work has been used with ADD children as well as with other problems of children. All the information about the program is on the NYFS website.

Mayor Martin added that NYFS will hold its annual Taste of Northwest on September 24, 2009. A silent auction is included. Tickets are \$25. Call NYFS or go online for more information. Many local restaurants and vendors participate and the food is excellent.

Councilmember Wickstrom noted that the money raised is for the new NYFS addition that has been built.

Councilmember Withhart:

Stated he is pleased to see work progressing at Sitzler Park. The neighborhood is looking forward to the new park next summer.

The City Engineer has reported completion of the sale of compost bins. Over 100 have been sold and there are plans to order more.

It is hard to tell the difference of the LED lights that have been installed from the old ones. He looks forward to the readings and feedback from the neighborhoods where LED lights are being used.

Councilmember Wickstrom:

A reminder of the Ramsey County League of Local Governments meeting with Metropolitan Council representatives and Metropolitan Council Chair Peter Bell on Thursday, August 20, 2009, at Little Canada City Hall. All are encouraged to attend. She requested those interested to let her know to get an accurate count.

The Ken Rome Second Annual 5K Walk to raise money for heart research of athletes takes place at 9:00 a.m. on Saturday, September 26, 2009. This event commemorates the death of Ken Rome of Shoreview. There are flyers at the Community Center, or there is registration online. The online registration deadline is September 23, 2009. The mail in registration deadline is September 8, 2009.

Councilmember Quigley:

Expressed special appreciation to all the sponsors for the *Slice of Shoreview*.

CONSENT AGENDA

Item No. 1 was pulled for separate consideration.

Councilmember Huffman noted No. 9, special appreciation to all the sponsors of the *Slice of Shoreview*.

Regarding item No. 6, Councilmember Wickstrom expressed her disappointment that another tobacco license violation has occurred. Mr. Schwerm noted that of the 17 vendors, there have been two violations this year.

Councilmember Wickstrom referred to No. 8 and requested that placement of benches be on bus lines and in locations where residents will be use them. Mr. Simonson responded that the locations are consistent with the City's Comprehensive Plan and where routes are indicated. He will look into whether any bus routes have changed.

MOTION: by Councilmember Quigley, seconded by Councilmember Huffman to approve the Consent Agenda of August 3, 2009 with the exception of No. 1, August 3, 2009 City Council Meeting Minutes:

2. Receipt of Committee/Commission Minutes
 - Economic Development Authority, July 13, 2009
3. Monthly Reports:
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$1,088,555.20
5. Purchases
6. Adoption of Administrative Penalties for Tobacco License Violation -
Shoreview Diagnostic Center and Michelle Wathen
7. Extension of PUD and Development Agreements - Southview Senior Living
8. Renewal of Transit Bench License
9. Acceptance and Appreciation of Gifts - 2009 Slice of Shoreview
10. Receive Assessment Roll & Order Public Hearing
11. Developer Escrow Reductions

ROLL CALL: Ayes - 5 Nays - 0

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the minutes of the August 3, 2009 City Council meeting as submitted.

ROLL CALL: Ayes – 3 Nays – 0 Abstain (Huffman, Withhart)

Councilmembers Huffman and Withhart abstained, as they did not attend the August 3rd meeting.

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

ACCEPTANCE OF QUOTE - CITY HALL PUBLIC SERVICE COUNTER RENOVATION PROJECT

Presentation by Asst. City Manager/Community Development Director Tom Simonson

This project is to remodel the two primary service counters at City Hall, both the upper and lower levels. Minor work will be done at the secondary counter for meals on wheels program. The public service counters have their original design from when the building was opened in 1990, and since that time, technology and services have significantly changed. The lower level will be redesigned to better handle cash and permit transactions. Both counters require security drop-down walls, which were scheduled for replacement but were incorporated into this project.

The upper counter has a full-time person handling the phone system, billing, licensing, utility billing information, voter registration and absentee voting and general information. There is a high volume of activity and interaction with the general public.

The lower level service counter is primarily for community development and public works matters, such as building permit applications, sewer and water permits, as well as planning and zoning licenses, and plan reviews.

The scope of this project has been scaled back structurally to comply with the CIP funding allocation of \$75,000. The architectural firm of Beutow and Associates was hired to develop plans. The plans include new wood upgrades and varied transaction counter height levels to meet accessibility standards. The renovation will include new lighting, modular furniture, wiring improvements, and new locations for computers used in cash transactions. New signage will better identify the public services at each counter.

The City received three bids. The low bid is from Schreiber and Mullaney in the amount of \$39,690. Staff is recommending acceptance of this quote. Schreiber and Mullaney have done work in the City at Rice Creek Fields and at Shamrock Park.

The Council asked if an electronic sign for posting meetings could be included. Mr. Simonson will look into changing the current sign.

Councilmember Huffman questioned the need for an ADA accessible counter in the basement, when it is so difficult to get to. Mr. Simonson stated that people with disabilities use the elevator at the Community Center. Staff meets them at the elevator to escort them to the service counter.

Councilmember Withhart asked the reason the corridor in the lower level was closed off from the elevator. Mr. Simonson responded that there are fire code issues. It is also a corridor where shipments and supplies are delivered.

Councilmember Wickstrom suggested that for the few times staff would have to meet someone at the elevator to lead them to the lower level service desk, the paperwork could be brought upstairs. Mr. Simonson stated that service is offered, but there are some who prefer to be downstairs and meet with staff if necessary.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to accept the lowest responsible base quote from Schreiber Mullaney in the amount of \$39,690.00 for the City Hall Public Service Counter Renovation Project.

ROLL CALL: Ayes: Huffman, Quigley, Withhart, Wickstrom, Martin
Nays: None

WEED ABATEMENTS - 4710/4684 HODGSON ROAD

This item was removed from the agenda, as the matter has been addressed.

SPECIAL ORDER OF BUSINESS

Mayor Martin reported receipt of a petition from residents who are experiencing an over-population of deer. Many residents have reported 12 to 13 at one time in their yards and there has been damage. The petition requests that the Council escalate the City's deer population control method.

It was the consensus of the Council to put a discussion of wildlife on an upcoming workshop agenda.

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Councilmember Withhart to adjourn the meeting at 7:55 p.m.

ROLL CALL: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE 8TH DAY OF SEPTEMBER 2009.

Terry C. Schwerm
City Manager